

## Job Posting



### THE UNIVERSITY OF TEXAS HEALTH SCIENCE CENTER AT SAN ANTONIO

OFFICE OF HUMAN RESOURCES – MSC 7972  
ADMINISTRATION BUILDING  
7703 Floyd Curl Drive, San Antonio, Texas 78229-3900

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER  
SMOKE FREE ENVIRONMENT

**Position Information**

Job Category	Professional & Managerial
Requisition Number	20090314
Job Title	Chief Of Police and Director of Public Safety
State the purpose of this position:	<p>The University of Texas Health Science Center at San Antonio (UTHSCSA) is concerned with the peaceful, orderly, social and physical environment of our campus. Our Police Department provides law enforcement services designed to protect and preserve life and property in our campus community. This includes criminal investigation, follow-up apprehension, and entry into the criminal justice system. The department is responsible for and aids in the movement of people and vehicles throughout the campus, and is experienced in crowd control and management. The Chief of University Police and Director of Public Safety collaborates, develops and implements programs relative to the safety, security and law enforcement on the campus. The Chief coordinates with the campus Emergency Management Team for campus emergencies.</p> <p>The successful incumbent will be responsible for working with local, state and federal public safety agencies on emergency-related response issues that could impact the UTHSCSA. Additionally, this key contributor will work collaboratively with many units on campus, specifically with Facilities Management on physical security of University buildings and grounds, campus lighting, security-related alarms and video programs, and telecommunications on emergency telephones and communications.</p> <p>If you are a qualified and talented individual who exemplifies the characteristics of leadership, including honesty and integrity; and you also have a strong commitment to the overall best interests of the University, teamwork, staff development, diversity, and customer service and satisfaction as key guiding principles, then we look forward to reviewing your interest, background, skills and experience for this key leadership position.</p>
Job Duties	Responsible for Public Safety/Law Enforcement Operation; Administration/Technical Services; Support and Event Unit; Transportation and Parking Enforcement Program
Duties 2	Establish/recommend policies and procedures for the entire Police Department; serve as advisor to University officials and liaison to departments within the University and the medical center regarding Police Department Operations
Duties 3	Supervise and coordinate annual departmental budget planning and implementation as well as personnel and equipment. Prepare operational reports and analyses; ensure appropriate and adequate training and development of departmental personnel
	Meet and cooperate with local, county, state officials, other law

Duties 4	enforcement officials and public on all aspects of department's activities; attend various conferences to keep abreast of trends in the field
Duties 5	Manage and lead police department staff directly or through subordinate supervisors using highly honed leadership skills; develop, implement and monitor effective communication throughout the department. Ensure that the department offers and maintains an effective and positive community oriented policing philosophy.
Minimum Education and Experience Requirements	Bachelor's degree in a related field required, Master's degree preferred with seven to ten years of job related experience, a Peace Officers License, Advance Proficiency Certificate by the TCLEOSE, and a valid driver's license. Experience in strategic planning and budgeting with successful implementation of these plans a must, as is demonstrated success in developing effective relationships with campus community to include faculty, staff and students, and external agencies is preferred.
Preferred Qualifications	Other key requirements include demonstrating a thorough knowledge of modern law enforcement principles, procedures, techniques, and equipment; considerable knowledge of applicable laws, ordinances, and department rules and regulations; and demonstrated knowledge of modern management and leadership principles.
Base Monthly Salary (if monthly paid)	Competitive
Base Hourly Wage (if hourly paid)	
Number of Work Hours per Week	40
Benefits Eligible?	Yes
Work Location	Main Campus (7703 Floyd Curl Dr.)
Is this position required to drive a UT vehicle?	Yes