

# City of Hico

## Description

Reserve Officers are under general supervision, are responsible for providing police protection to the citizens and businesses of the City of Hico.

Must commit to sixteen (16) hrs. per month – nonpaid status

Applications can be obtained by contacting the Hico Police Department 254-796-4545 or online at [www.hico-tx.com](http://www.hico-tx.com)

## ESSENTIAL JOB FUNCTIONS:

- Provides police protection and security for the general public.
- Controls and directs traffic, issues citations for traffic violations, city ordinances, or parking violations.
- Initiates arrests, when appropriate, in response to Federal, State, and local laws and city ordinances.
- Responds to all emergency situations.
- Prepares and submits required reports on incidents, accidents, and offenses.
- Performs related duties and fulfills responsibilities as required.

## Requirements

### JOB REQUIREMENTS:

- Graduation from high school or a General Education Development (GED) Certificate.

Experience as a Peace Officer preferred, not required.

- valid Texas Driver License
- TCOLE Peace Officer License
- Sound work history
- Pass drug screen and psychological evaluation (at your expense)
- Personal History Statement can be found online at [www.hico-tx.com](http://www.hico-tx.com)

The following will result in being disqualified for this position: Felony Convictions, Felony Deferred Adjudication, Class A & B Misdemeanor Deferred Adjudication, Class B Misdemeanor Convictions, an Open Arrest for Any Criminal Offense (Felony or Misdemeanor), and Family Violence Convictions.

### **KNOWLEDGE, SKILLS, AND ABILITIES:**

- Knowledge of applicable Federal, State and local laws and city ordinances.
- Knowledge of law enforcement techniques and procedures.
- Skill in use of police vehicles and modern law enforcement firearms, weapons, and specialized equipment.
- Ability to respond rapidly and effectively in emergency situations. Ability to analyze situations and adopt quick, effective, and reasonable courses of action.
- Ability to communicate clearly and effectively, both verbally and in writing.
- Ability to establish and maintain effective working relationships with co-workers, supervisors, and the general public.
- Ability to perform all physical requirements of the position.

### **PHYSICAL REQUIREMENTS:**

Physical requirements include frequently lifting/carrying 50 pounds; visual acuity, speech and hearing; and eye coordination and manual dexterity to handle firearms and modern police equipment. Subject to sitting, standing, walking, running, twisting and kneeling to perform the essential functions. Working conditions are inside and outside with occasional exposure to extreme weather conditions, hostile people, and emergency situations.