



CITY OF HORSESHOE BAY



POLICE DEPARTMENT

POLICE OFFICER

Annual Salary: \$48,680 to \$54,850 DOQ

Closes: open until filled

Job Description

POLICE OFFICER

Under supervision of superior officers, the Police Officer is responsible for performing general duty police work in protecting life and property and enforcing laws and ordinances. Maintains law and order for the prevention of crimes and for protecting life and property within the City. Must be able to exercise sound and independent judgment in emergency situations where danger to life or property may be involved. All assignments involve responsibility for the tactful and courteous treatment of the public, and conscientious and efficient performance with limited supervision. Exercises no supervision. Police Officers report to their assigned Police Sergeant and/or Lieutenant.

Additional Information

The City of Horseshoe Bay is located on the shores of Lake LBJ in the scenic Texas Hill Country, an hour drive west of Austin and to the north of San Antonio. The City offers an array of amenities for homeowners and guests. Spilling from rocky hills to the edge of the lake, the City is a gem of carefully planned developments, with a wide variety of single family and multi-family homes, and includes five private golf courses and the Horseshoe Bay Resort.

The Police Department is currently staffed with two part-time and 22 full-time employees, including 19 sworn peace officers. The Police Department building, which was built in 2010, is located at 1 Community Drive.

Benefits

The City of Horseshoe Bay offers an excellent benefit package, including vacation, medical, dental, life, disability and retirement.

Vacation: Accrued at 80 hours per year for the first five years of continual employment, 120 hours per year after five years until ten years of continual employment, and 160 hours per year after ten years of continual employment.

Medical and Dental Insurance: The City of Horseshoe Bay covers 100% of the cost of full-time employee's group medical and dental insurance, and 50% of the cost of dependent's coverage. There are currently three group medical plans from which to choose, including an HSA (Health Savings Account). Coverage begins on the first day of the month after the employee's first work day.

Life Insurance: The City of Horseshoe Bay covers 100% of the cost of full-time employee's group life insurance in the amount of \$15,000. Increased coverage is available at employee's expense.

Disability: The City of Horseshoe Bay covers 100% of the cost of full-time employee's Long-Term Disability Insurance. Short-Term Disability Insurance is available at employee's expense.

Retirement: The City of Horseshoe Bay contributes 5% of the employee's base salary to a self-administered 401k/457 account. The City will also match contributions by the employee up to an additional 5%. The City's base contribution will increase to 7.5% after five years of continual service.

Uniforms and Equipment: The City of Horseshoe Bay furnishes all uniforms and required equipment for police officers, including footwear.

Vehicles: The Horseshoe Bay Police Department maintains a modern fleet of sport utility vehicles equipped with the latest technology, and currently has one patrol boat equipped for duty on Lake LBJ.

Job Requirements

- Age: minimum of 21
- Education: High School Education or GED
- Experience: Minimum of two years of experience as a police officer is preferred
- TCOLE Basic Peace Officer Certification
- Marine Safety Enforcement Officer certification preferred, but not required
- Valid Texas Driver License

Qualified candidates must possess a Basic Peace Officer Certification by the Texas Commission on Law Enforcement. Must also have the ability to do the following: Deal effectively and courteously with others; follow orders and enforce laws with firmness, tact and impartiality; as well as have a strong desire to work with the community and the general public to provide highly visible public safety services. A valid Texas Driver License with an acceptable driving record is also required. All safety-sensitive positions require selected candidates to undergo and successfully complete a post-offer, pre-employment background check includes, criminal background, driving record, drug testing and physical examination.

To apply or for more info, please visit our website at <http://www.horseshoe-bay-tx.gov/>