



# Texas Law Enforcement Best Practices Recognition Program

January 2014

Texas Police Chiefs Association

Volume 6 Number 1

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## Seven Departments are Recognized and Five Gain Re-Recognition in Fourth Quarter

Seven Departments including Argyle, Brownwood, Huntsville, Keller, Tomball, Godley, and Alamo Colleges, were Recognized during the Fourth Quarter of 2013. Five agencies, including La Porte, Highland Village, Irving, Allen and Richardson were Re-Recognized.

### Argyle Police Department

Between 1880 and 1882, the Texas & Pacific Railway laid its tracks through Cross Timbers from Aubrey through Denton and Roanoke and on to Fort Worth. One result of this was the beginning of Argyle on November 7, 1881, located one-half mile south of the Graham settlement. The town of Argyle is a Type A General Law Municipality, with an aldermanic form of government. In 2010, the official population was 3,282. The town, under the direction of Town Manager Charles West, provides its residents with a small-town atmosphere, with first class style and easy access to business centers,



Argyle Police Department

medical facilities, shopping, entertainment, cultural activities, and professional sporting events with its close proximity to the Metroplex (Denton, Ft Worth, and Dallas). Incorporated in 1963, the town of Argyle was served by an elected Town Marshal. In 1976

the town realized the need for a police department and appointed H.O. Franks, Jr. as the first Chief of Police. The town became a Type A General Law City and officially established its Police Department in 1981 with Glen Bilyeu serving as Chief. Staffing today consists of nine sworn officers (Chief, Captain, 2 Sergeants, 5 patrol officers) and one administrative assistant. The department's annual budget for 2013 was \$1,005,878.22.

Chief William Tackett, a licensed master peace officer, has been with the Argyle Police Department since 1992, serving through the ranks as patrol officer, sergeant and lieutenant. He was appointed Chief of Police in April of 2000. Chief Tackett also serves as the Emergency Management Coordinator. He is a US Army Veteran (Military Police Corps), attended Tarrant County College to obtain his basic peace officer license. He holds Texas Commission on Law Enforcement certifications for Instructor, Forensic Hypnosis and Special Investigator.



Chief William Tackett

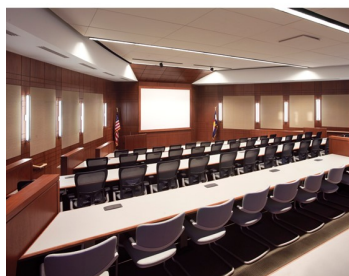
### Brownwood Police Department

Inhabited by the Comanche of the Penateka band in the nineteenth century, Brown County was formed on the western frontier in 1856 from Comanche and Travis

**See RECOG Page 2**

## Inside this Issue:

Seven Agencies Recognized and Five Re-Recognized in Fourth Quarter  
On-Site Inspections Discover Exceptional Programs at Local Police Departments  
New 2014 Standards Manual Published  
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Recognized Agency Decals Are Available for Purchase



# BRINKLEY SARGENT ARCHITECTS

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## continued RECOG from page 1

### Brownwood Police Department (Continued)

counties and organized in 1858, with Brownwood designated as the county seat. The county developed slowly between its founding and the 1870s, primarily because conditions were not secure and settlers were harassed by Indi-



Brownwood Police Department

ans and white predators for twenty years after the county was formed. Development of the county was accelerated in the 1890s and early 1900s when two railroads built tracks into the area, providing a stimulus to area farmers and helping maintain an atmosphere favora-

ble to experiments in crop diversification. The City of Brownwood is now 14 square miles in size with a population of 25,552.

The Brownwood Police Department has a sworn staff of thirty-eight full-time officers, one reserve officer, fifteen communications personnel, two animal control officers, and four civilian employees. The Department is led by the Chief of Police, and can field a full range of Patrol, Investigative, and Training personnel. The Department is converting from Chargers to Tahoes as its standard Patrol vehicle, and utilizes both a fully computerized dispatch and reporting system, and digital in-car camera systems. The Brownwood Police Department and the Brown County Sheriff's Office share the same building at 1050 W. Commerce in Brownwood.

Mike Corley is currently the Chief of Police in Brownwood, Texas. He has held that position since May 03, 2010. He has 38 years of law enforcement experience. Mike began his law enforcement career in 1974 in Midland, Texas. After being

hired by the Richardson, Texas Police Department in 1980, Mike moved up through the ranks to the position of Assistant Chief of Police. After thirty years of service with the Richardson Police Department, he retired and then became the police chief in Brownwood. He is an honors graduate of Midland College and Midwestern State University, where he obtained his bachelor's degree in criminal justice. Mike is a graduate of the Texas Command College and the FBI National Academy and a member of the Texas Police Association (TPA), the Texas Police Chiefs Association (TPCA), and the International Association of Chiefs of Police (IACP).



Chief Mike Corley

**See RECOG Page 3**



**continued RECOG from page 2****Huntsville Police Department**

Historic Huntsville, Texas was founded in 1835 by Pleasant and Ephraim Gray as an Indian trading post and was originally named for Huntsville, Alabama. The city features include brilliant natural beauty, a vibrant cultural district and a diverse and fascinating population. Huntsville is the home of two major state entities, including Sam Houston State University, a Carnegie research institution. The second, the Texas Department of Criminal Justice, is the only State agency not based in Austin. According to the most current Census data available, the total estimated population is 39,666, a figure which includes student populations as well as TDCJ numbers. Sam Houston State Uni-



Huntsville Police Department

versity features the internationally acclaimed College of Criminal Justice.

The Huntsville Police Department currently has 58 authorized officer positions and eight civilian positions and has an operating budget of \$5.7 million. The department is divided among Uniformed Services and Support Services divisions, each of which addresses a variety of public service functions. The police department's sworn staff consists of one Chief, one Assistant Chief, two Lieutenants, eight Sergeants, 46 sworn police officers, three reserve officers, and twelve civilian employees.

Kevin Lunsford currently serves as the Chief of Police for the City of Huntsville Police Department. Chief Lunsford has served the department since 1982. Lunsford also supervises and manages all aspects of the Huntsville Fire Department,

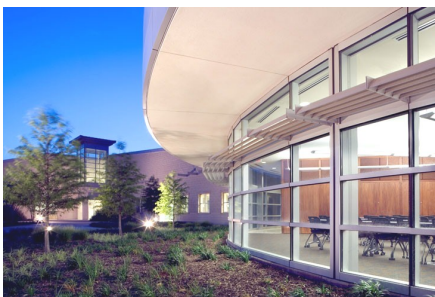


Chief Kevin Lunsford

its volunteer branches and auxiliary forces. Currently, Chief Lunsford is pursuing his Masters of Science in Criminal Justice Leadership and Management from Sam Houston State University, with an anticipated graduation date of December 2013. In addition he has also served as an SHSU Adjunct Professor, a Field Training Officer, a TCOLE Police Instructor, a Training Coordinator, and a guest speaker in many local forums.

**Keller Police Department**

Located near Double Springs, the 'Village' of Keller began with the news that the Texas Pacific Railroad would extend north of Fort Worth. Keller was settled in the early 1850s, and received its name at the urging of a Texas Pacific Railroad official, honoring John C. Keller, a foreman on the railroad, after the site became a stop on the railroad line. Keller was incorporated on November 16, 1955. With new residential development expanding the city in all directions, Keller



Keller Police Department

has become an energetic, diverse, and growing community.

In the 1960s, as Keller began its rapid growth, the population of 1,350 residents demanded more professional police protection. In the fall of 1968, the City Council adopted Ordinance 43 and on September 2, an official Police Department was established. Through the years, the city

added personnel and equipment as needed to meet the demands of a growing city. The Keller Police Department currently employs 50 sworn officers and 34.5 civilian employees and is led by a Chief of Police, three Bureau Commanders who hold the rank of Captain, and one Civilian Manager who oversees records and communications.

Chief Mark Hafner has more than 30 years of police experience. He holds both a bachelor's and master's degree in Public Administration and

also graduated from the FBI National Academy, and the FBI Law Enforcement Executive Development Program. He has served as the Chief of Police in Keller since 2001 and was appointed Public



Chief Mark Hafner

Safety Director/Chief of Police in 2012. He is currently the President of the Texas Police Chiefs Association, is a Past-President of the North Texas Police Chiefs Association (2007-2008), and a Past-President of the Keller Rotary Club (2007-2008). Chief Hafner served as one of the founding committee members and chairman of the Texas Best Practices Recognition Program.

**Tomball Police Department**

Just after the turn of the 20th Century this simple railroad stop and surrounding community was named Peck, Texas, but soon that all changed. Peck was renamed Tomball in honor of the man responsible for routing the railroad and its operations through the small town . . . his name was Thomas Ball. This foremost north Harris County town, 31 miles from downtown Houston and 25 miles west of Intercontinental Airport, has a 2010, census counted population of 10,753 inside the 12-square mile city limits.

The Tomball Police Department employs 43 sworn officers, four part time officers and 17 non-sworn. **See RECOG Page 4**

**continued RECOG from page 3****Tomball Police Department  
(Continued)**

The department joins buildings with the municipal courts with approximately 11,692 square feet. An operating budget for 2013-2014, is \$5,285.852. The department is comprised of three divisions all reporting to the Chief; Patrol, Investi-



Tomball Police Department

gations, and Special Services. The Tomball Police Department has a motor unit, aviation unit, and a part time Special Response Team. The agency also operates a full time dispatch center.

Chief Robert S. Hauck began his law enforcement career as a Los Angeles police officer in May 1988. Chief Hauck was promoted to the rank of captain in 2006, where he was assigned as the Commanding Officer, West Los Angeles Patrol Division. He was later assigned as the Special Assistant to the Director, Office of Operations, and finally as the Assistant Com-



Chief Robert Hauck

manding Officer, Metropolitan Division. In June 2008, Chief Hauck retired from the Los Angeles Police Department and joined the Tomball Police Department where he currently serves as the Chief of Police. Chief Hauck holds a Bachelor of Arts degree in Business Administration and a Master of Science degree in Management from Johns Hopkins University. He is also a member of several professional and fraternal organizations including the In-

ternational Association of Chiefs of Police, FBI National Academy Associates, Texas Police Chiefs Association (Strategic Planning Subcommittee), Houston Area Police Chief's Association (President), Society of Police Futurists International, Police Executive Research Forum and Airborne Law Enforcement Association.

**Godley Police Department**

Godley is located on State Hwy 171 (The Weatherford Hwy) approximately 28 miles south of Fort Worth. Godley was established in 1886 and named for R. B. Godley, a Cleburne lumber merchant who donated an eight-acre tract for a town site and twenty acres of land as a right-of-way to the Gulf, Colorado and Santa Fe Railway. Godley has a current population of just over 1,000 residents but services an area of approximately 3,500 when including the surrounding county and Godley ISD student population of over 1,600 students divided between 4 campuses. The city is preparing for major growth with the opening of the Chisholm Trail toll way from Fort Worth into Johnson County in 2014.

The Godley Police Department was formed in 1987 with the hiring of its first chief, who was only part time and its first



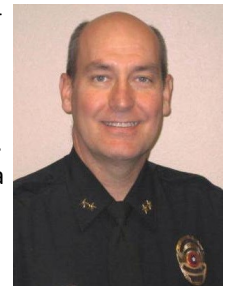
Godley Police Department

full time officer, who worked days and was on call at night. Today the department has 24/7 street coverage to answer calls for service with 6 full time officers and 3 reserves. Godley residents feel safe in the city and home at nights knowing they have a very low crime rate and a proactive community police agency at their disposal. Godley may be a small

town but the police department is very technologically advanced with the help of Federal Grants. Electronic ticket writers, thermal imaging connected to the laptops in the police car, cloud based Records Management system, Electronic Digital Videos downloadable thru a VPN connection directly to the video server, and a new P25 compliant radio system, just to name a few.

Chief James Healy joined the Godley Police Department in 2008. Chief Healy began his career in 1984 with the Grand Prairie Police Department. In 2002 he went to work as the Administrative Supervisor for the Kennedale Police Department and in 2006 went to Afghanistan and ran operations over 541 U.S. police officers in the country who were training and mentoring Afghan Police Officers and supervisors.

Chief Healy holds a Bachelors and Masters degree in Law Enforcement Administration as well as a Master Peace



Chief James Healey

Officer certificate. He is also a graduate of numerous leadership and police executive schools including the 10<sup>th</sup> Session of the Texas FBINAA Command College, the Institute for Law Enforcement Administration Command College and the University of Arkansas Command College.

**Alamo Colleges Police Department**

The Alamo Colleges Police Department was established in the early 1980s when the Alamo Community College District decided to combine the two independently functioning San Antonio and St. Philips College police department into one centralized police department operating as a district function. Its service region includes the seven adjacent counties and its jurisdiction is in any county where the Alamo Colleges owns, leases or occupies property. Today the Alamo Colleges consists of five colleges and ten satellite locations.

**See RECOG Page 5**



**continued RECOG from page 4**  
**Alamo Colleges Police Department**  
**(Continued)**

The main campuses are San Antonio College (est. 1925), St. Philip's College (est. 1898), Palo Alto College (est. 1985), Northeast Lakeview College (est. 2007), and



Alamo Colleges PD

through its service region. The Alamo Colleges services 70,000 plus students and has 5,000 plus employees. The Alamo Colleges Police Department consists of 94 sworn and non-sworn members of which 73 are sworn peace officers.

Don Adams is the Chief of Police. Chief Adams started his law enforcement career with the City of Kirby Police Department. In 1981, Chief Adams moved to the Windcrest Police Department where he spent the next 19 years rising through the ranks to ultimately hold the position of Lieutenant / Patrol Division Commander. In October of 2000, Chief Adams came to the Alamo Colleges Police Department as its Training Officer. In 2002, Chief Adams became Assistant Chief of Police and in September of 2005



Chief Don Adams

was appointed as Chief of Police. Chief Adams holds Master Peace Officer, Advanced Tele-Communicator and Instructor Certifications, is a graduate of the Bill Blackwood Law Enforcement Management Institute, a graduate of Wayland Baptist University holding a Bachelor's Degree in Human Services with a Criminal Justice Specialty and a graduate of Webster University holding a Master's Degree in Management and Leadership.

Northwest Vista College (est. 1995) with the remaining satellite locations located

## La Porte, Highland Village, Irving, Allen, and Richardson all are Re-Recognized

### La Porte Police Department

La Porte, Texas, the oldest incorporated town in east Harris County, was incorporated on August 10, 1892. Today there are approximately 60 various chemical or petroleum-related production and storage facilities in La Porte. La Porte is home to the San Jacinto Battleground State Park, the Battleship Texas,



La Porte Police Department

and Sylvan Beach. It is part of the Houston metropolitan area. Over half of the local economic base involves manufacturing, construction, retail sales and education related businesses. La Porte has a Council/Manager form of government with a City Manager reporting to a Mayor and City Commission.

The police department has a sworn compliment of 75 officers and 31 civilians, serving a population of approximately 37,000 and protecting about 20 square miles. The organization includes two assistant chiefs, each commanding a bureau. A modern communications center and emergency operations center are housed in the facility. The jail is operated from a control station with full-time jail staff, supplemented by patrol officers. Specialized assignments in the department include K9, motorcycles, traffic enforcement/DOT, street crimes, community services, and DARE. The current budget is \$12,255,102. The Agency is also under the Texas Local Government Code, Chapter 143, for Civil Service.

Chief Kenith Adcox joined the La Porte Police Department in July 2008 after

retiring from the El Paso Police Department. He served with the El Paso Police Department for 21 years, eventually ascending to the rank of Assistant Chief of Police. Chief Adcox is also a graduate of the Bill Blackwood Law Enforcement Institute's Command Leadership College at Sam Houston State University, the IACP Leadership Series, the Texas FBI National Academy



Chief Ken Adcox

Enforcement Management Course, and the DEA Drug Unit Commanders Course. Chief Adcox has a Bachelors of Science Degree in Criminal Justice Administration and a Masters of Public Administration Degree, with an emphasis in Criminal Justice Administration, from the University of Texas at El Paso.

### Highland Village Police Department

The City of Highland Village was incorporated in February 1963 when approximately 100 lakeside residents decided to make their permanent homes here. Highland Village has a council/manager



Highland Village Police Department

form of government and the city covers approximately 5.5 square miles. The governing body consists of the mayor, mayor pro-tem, and five council positions.

**See RECOG Page 6**

## continued RECOG from page 5 Highland Village Police Department (Continued)

Highland Village has an estimated population of 15,500 today and the expected build-out population is 18,000. There have been no major changes in the city since the last on-site.

The Highland Village Police Department continues its commitment to exceed the public safety expectations of our community. For the past several years this challenge has successfully been accomplished through our unique value-based community-policing model that emphasizes crime prevention and a proactive response to safety and crime related issues before they affect our residents. Current authorized positions include 38 full time and 11 part time employees, which include communication personnel and animal control staff.

Chief Ed O'Bara, a 36 year police veteran, has led the Highland Village Police Department for the past 13 years. Chief O'Bara began his law enforcement career with the Dallas Police Department in 1976 and retired as a Lieutenant in 2000. Chief O'Bara served in the US Army and retired as a Chief Warrant Officer with the Army Criminal Investigative Division. Chief O'Bara holds a BS degree in Criminal Justice, a MS degree in Human Resources/Management and is a graduate of the FBI National Academy (199<sup>th</sup>).



Chief Ed O'Bara

### Irving Police Department

The City of Irving is the 13th largest city in Texas and this past year Business Insider Magazine named Irving the fifth Safest City in America. The rankings are based on the publication's analysis of 2012 FBI crime statistics of cities with a population of more than 200,000. The Police Department first became Recognized in 2009 and since then the City of Irving has received The Texas Award for Performance Excellence, and the nation's highest

award for performance excellence, the Malcolm Baldrige National Quality Award.

Since the department's Recognition Award in 2009, there have been several significant changes. The department has



Irving Police Department

completely re-written their General Orders and Standard Operating Procedures and completed the transition from the San Jose Field Training Model to the Reno PTO model. The department is in the middle of a change over to a new radio system which will allow them to use their radio system for in-car data transmission freeing them from the air-cards used today. They are also planning a new Training Facility which will house a number of other department functions as well.

The Irving Police Department under the leadership of Chief Larry Boyd serves a diverse population estimated at 218,850 and covers 67.9 square miles. The department has 664 police personnel, 346 sworn.

Larry Boyd, a 27-year veteran of law enforcement, became the chief of the Irving Police Department in 2004 after serving 22 years with the Arlington Police Department where he had worked his way up through the ranks to assistant chief. His educational background includes a Bachelor of Science in Business Management, as well as a Master of Public Administration degree from the University of Texas at Arlington. The Chief has attended the FBI National Academy, 202nd Session, and the Senior Management Institute for Police at the Kennedy School of Government in Boston, MA.



Chief Larry Boyd

### Allen Police Department

The City of Allen is located in Collin County, with the City of Plano bordering

to the south and the City of McKinney to the north. The City of Allen was incorporated in 1953 with only 400 residents and has 27.11 square miles. As U.S. 75 was built the population began to increase, and by 2005 the population had reached 70,381. The current population is 89,640. The City of Allen is under a Council/Manager form of government with ap-



Allen Police Department

proximately 712 employees. The City of Allen was once again recognized as the ninth (9<sup>th</sup>)

Safest City in the Nation and the Safest City in Texas with populations exceeding 75,000 residents.

The Allen Police Department has 122 sworn officers and 53 civilians, which make up three divisions, Support Services, Patrol Services, and Criminal Investigations, along with the Office of the Chief of Police. Since the Allen Police Department achieved Recognized status, they have continued to grow and make several changes to the Agency. One of the more significant changes was the retirement of Chief Bill Rushing in 2012 and the hiring of Chief Brian Harvey.

Brian Harvey has been the Chief of Police in Allen, Texas since February of 2012. Prior to joining the Allen Police Department, he served with the Dallas Police Department for 32 years. As the Allen Chief of Police, he oversees a department of 175 sworn and civilian personnel serving a community of 89,640 citizens. Some of his notable career experiences include working for NBC Broadcasting during the 1988 Seoul Olympics Games, working as a venue commander during the 1994 World Cup Soccer Games, and as Shelter Commander for the 2005 Katrina and Rita evacuees.



Chief Brian Harvey

**See RECOG Page 7**

continued RECOG from page 6

### Richardson Police Department

The City of Richardson is located to the north of Dallas and is a 'first ring' suburb community. The current population is estimated to be 103,380 with an approximate land area of 28 square miles. Richardson is a diverse community with the



Richardson Police Department

school district reporting the necessity of being able to communicate in 93 different dialects. The University of

Texas at Dallas, Richland College, DeVry Institute, and ITT Technical Institute each maintain a campus within the city providing advanced education opportunities. During

the past 4 years since the Richardson Police Department initially achieved Recognized status, some significant changes have occurred. A Deputy City Manager was promoted to City Manager, several large corporations and the Medical Center expanded their operations and campuses, and a new Emergency Operations Center and backup dispatch location was completed at the Fire Training Center.

The police department is currently comprised of 151 licensed officers, 94 civilian staff, and 72 volunteers. The budget has remained steady over the last four years. Since the department was originally Recognized in 2009, there have been changes in personnel, equipment and organizational structure. Equipment changes included changing the field operational fleet to Tahoes and the use of Tasers in November of 2013. The P25 Digital Communications System became operational in January 2012.

Jim Spivey was named Richardson Chief of Police in August 2009. He began his career with the Richardson Police Department (RPD) in 1995 when he was hired as a Captain after serving almost 25 years with the Dallas Police Department (DPD). Chief Spivey graduated magna cum laude with a Bachelor of Arts degree from the University of Texas at Dallas. He is a graduate of the Dallas Police Academy and the SWLEI-School of Police Supervision.



Chief Jim Spivey

Chief Spivey serves as a member of the Texas Police Chief's Association Legislative Committee, is a member of the executive committee on the Dallas County Criminal Justice Advisory Board and serves as Chair for the Law Enforcement Committee.

## On-site Assessments sometimes identify Exceptional Programs at work within departments. Two of those programs are described here.

### Highland Village Patrol Rifle Qualification

Chief Ed O'Bara has implemented a very interesting Patrol Rifle Program at the Highland Village Police Department. Because of the concern in the community about deploying rifles, Chief O'Bara assured the city leaders they would be well trained and controlled. The department now issues AR-15 patrol rifles to all officers on patrol. Each is equipped with the red-dot laser sight. The interesting part is the required training and qualification.

All sworn officers must attend and pass the Patrol Rifle class. Upon returning to the department, they must also pass the department qualification. The department qualification is a six and a half minute, 50 round qualification course that includes an initial 100 yard run, carrying weights for 25 yards, then removing the rifle and extra ammo from the car, multiple distance firing at 100, 50 and 25 yard distances after intermediate runs, and a requirement for ALL rounds to be on target!

This obviously requires all officers to be in sufficient physical condition to accomplish this requirement and any failure is allowed an immediate re-try. If the re-try is not successful, the officer is placed on probation and given 30 days to qualify. The requirement is considered an essential job qualification, and if the individual cannot complete the qualification after being placed on probation, they are terminated. Officers are allowed to check out weapons as needed to practice at the Denton County Firearms Training Center. This is a very interesting program which accomplishes two much needed goals within police agencies; the rifle qualification and physical fitness requirements.

### Godley Patrol Cloud Data Access

Chief James Healy has developed an innovative system for patrol car access to department data. While the department is very well equipped for a small agency, they also utilize cloud based information storage. When an officer writes a report in the RMS system, either in the field or in the office, it is stored on the Google Docs cloud based server. This allows access to all information at all times from any internet location including the department vehicles if you have the proper passwords. An additional feature used by the department and stored on the cloud, is a simple Excel Spreadsheet with multiple pages listing warnings issued to local residents, criminal trespass warnings issued, all business and residential addresses in the city with names and contact numbers associated, active warrants issued by the city, and numerous other pages. Having these accessible save many hours of officer time driving back to the station to pull reports or look up information. They use a separate page as an officer pass-along board since the small department seldom has formal briefings.



## Texas Police Chiefs Association

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### Program Status

Recognized Agencies	91
Agencies in Process	28

### What is the Law Enforcement Agency Best Practices Recognition Program?

The Law Enforcement Recognition Program is a voluntary process where police agencies in Texas prove their compliance with 166 Texas Law Enforcement Best Practices. These Best Practices were carefully developed by Texas Law Enforcement professionals to assist agencies in the efficient and effective delivery of service, the reduction of risk and the protection of individual's rights. While similar in nature to the national accreditation program, the Best Practices Recognition Program is easier to administer, lower in cost and is designed specifically for Texas Law Enforcement. The Texas Legislature demands a great deal of professional law enforcement in Texas and the Best Practices were specifically designed to aid Texas agencies in meeting those demands and providing the best quality of service to the people of our State. Since its inception in 2006, 91 Texas Law Enforcement Agencies have been Recognized and many more are currently in the process to become Recognized Agencies.

### New 2014 Standards Manual Published

A new 2014 Standards Manual has been published on the Program Website at <http://rp.tpcsf.org>. The New Standards Manual contains one new standard and one existing standard has been modified. Standard **7.34 Critical Incidents In-Progress (Active Shooter)** has been added and requires all Recognized Agencies to have a policy on Critical Incidents in Progress and conduct training for members of their department. A New Sample Policy that will meet this standard is included in the Sample Policy Manual. Standard **2.06 Complaints Requiring an Investigation** has been

modified to require a chronological compliant log be kept on all formal complaints.

Standards are modified and new standards added by the Recognition Committee to keep agencies abreast of new industry Best Practices.

A new Program Manual and all related forms, DSFs and other Program Materials have also been updated and posted. Agencies should pay close attention to the Discussion Sections of each standard as the Discussion Section clearly explains the minimum requirements for acceptance.

### Updates Made to Sample Policy Manual

A New Sample Policy Manual was posted on the Program Website at <http://rp.tpcsf.org>. The New Sample Manual contains updates made during 2013 and meets all 166 Best Practices. If your agency has previously adopted all or part of the Sample Manual, you should download only the 'Update' as it contains only the portions changed during 2013 to comply with new standards or changes in the law. The 'Update' download is also highlighted to clearly identify the portions that were changed.

Changes in the Sample Manual include a new optional policy (5.3) on recording equipment including in-car videos systems, body worn recorders, and use of personal cell phones as recording devices; a new optional policy (7.9) regarding Citizen Recording of Police Incidents; and a new Active Shooter policy (8.6) which is now required by new Standard 7.34. Policy 7.43 was modified to improve the section on recruiting of Informants and the Patrol SOP was modified to meet new state law requirements for missing persons investigations.

If you have questions about how to use the Sample Manual, please contact Program Director Marlin Price at [marlinprice@verizon.net](mailto:marlinprice@verizon.net).

### Recognition Program Squad Car Decals now Available from TPCA

The TPCA has printed a stock of eight inch "Recognized Law Enforcement Agency" vinyl squad car decals with the Recognition Program logo for sale to Recognized agencies. These squad car decals are a great way to publicize your agency's Recognized status to your community. They are available from the TPCA office by phone or online at [www.texaspolicechiefs.org/catalog](http://www.texaspolicechiefs.org/catalog)

for \$15.00 each. Profits made from the sale of the decals go to the TPCA Foundation.



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