

## Rio Vista ISD Seeking Chief of Police

### MINIMUM QUALIFICATIONS:

This position requires a Bachelor's degree in Criminal Justice or related field (Master's degree preferred), and graduation from a Texas Commission on Law Enforcement Officer Standards and Education Approved Academy or Program. A Masters Peace Officer certification is required. This position also requires a minimum of five (5) to ten (10) years of law enforcement experience in supervisory or command capacity, with an impeccable performance record.

### SKILL REQUIREMENTS:

This position requires state mandated in-service training. Candidate must be able to successfully complete quarterly fitness tests, and semi-annual firearms qualifications proficiency. Candidate must have a Texas Driver's License. Candidate must be able to read, write, and speak/communicate in English in order to receive and to provide work-related information in a timely manner to other employees, supervisors, principals, school personnel, volunteers and where appropriate, visitors and students.

### JOB PURPOSE AND RESPONSIBILITY:

The ideal candidate will serve as Chief of Police for the Rio Vista ISD police department. The Chief of Police is responsible for maintaining and enforcing municipal, county, and state ordinances and laws, as well as policies, directives, and standards of the District. The Chief of Police will develop, implement and manage overall plan and program for police operations in the District and coordinate the daily operations of the police department to provide a safe environment for students and staff.

### ESSENTIAL FUNCTIONS:

- Implement and enforce Department policies.
- Meet with Campus and Central Office Administrators concerning security, safety, and law enforcement matters.
- Participate on committees and task force groups as a representative of Rio Vista ISD's interests.
- Work with command staff to solve day-to-day problems within the department.
- Coordinate police activities with campus activities.
- Respond to specific requests from other agencies or departments.
- Plan and research to meet future needs, requirements, and service demands.
- Develop and present in-service training for both Police Department and other Rio Vista ISD staff.
- Perform administrative functions of the department (e.g., including budget planning and approval, payroll, and personnel matters.)
- Establish standards for the department based on accepted practices in each specific area of operation.

- Set standards for hiring practices and oversee all personnel functions within the department. Establish background investigation procedures.

#### OTHER DUTIES AS ASSIGNED:

Perform other related duties as assigned; however, all employees are expected to comply with lawful directives in rare situations driven by need where a team effort is required.

#### PHYSICAL EFFORT AND WORK ENVIRONMENT:

Typically work is performed in a general office environment, but travel may be required. This position may involve routine exposure to blood or body fluids. Regular attendance is required for this position.

#### PERSONAL WORK RELATIONSHIPS:

This position reports directly to the Superintendent for Rio Vista ISD. The Chief of Police is accountable for overall operations of the Department and will meet occasionally with supervisor to discuss budget, staffing, etc. Guidance received from the Superintendent is typically general and on an exception basis. The Chief of Police will make the majority of department decisions, and will receive annual evaluations from the Superintendent. The Chief of Police is both directly and indirectly responsible for the supervision of department staff.

#### COMPENSATION:

Duty Days: 226 Days

Salary Range: \$ 40,000.00 - \$ 45,000.00

Teacher Retirement

Closing Date: Until Filled

Please apply by sending a resume, cover letter, and Personal History Statement to:

Tim Wright, Superintendent

[twright@rvisd.net](mailto:twright@rvisd.net)

(817) 373-2241 (221)

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