

Chief of Police - Town of Bartonville, Texas

Title: Chief of Police

Type: Police Executives

Date Posted: TBD

Organization: Bartonville, TX

Email Contact: [townsecretary@townofbartonville.com](mailto:townsecretary@townofbartonville.com)

The Town of Bartonville seeks a law enforcement professional passionate about public service and results-oriented leadership to lead a 6-member department as Police Chief. The Town of Bartonville is a Type A General Law Municipality. The Chief position is anticipated to start in January 2024. Bartonville, Texas, is a Town where residents value and support law enforcement. Bartonville, located in south central Denton County, has a population of 1800 residents. Bartonville was settled in 1878, incorporated as a Town in 1973, and encompasses 6.8 square miles today. The Town has continued to grow as part of the general development of the area north of Dallas / Fort Worth International Airport. Bartonville is adjacent to the master-planned Lantana residential development, which is not incorporated.

The Chief of Police is involved in the day-to-day aspects of patrol as an active member and leader of this small department, which consists of one police sergeant and four sworn officers. The Chief reports directly to the Town Administrator. The Chief's responsibilities include but are not limited to leading and mentoring department personnel, networking and building strategic partnerships, and developing and maintaining the police department budget. The Bartonville Police Department prides itself on our commitment to community, core values, and an innovative approach to addressing the needs of our Town.

### **Description**

- Assume management responsibility for all Police Department services and activities, including enforcement of laws, statutes and ordinances, crime prevention, criminal investigation, emergency communications, and other related law enforcement activities.
- Establish rules and procedures to be followed by the Police Department as necessary for proper law enforcement and criminal apprehension.
- Recommends appointing and removing officers within the Police Department within such limits and bounds as prescribed by statutes and Town Personnel Rules and Regulations to the Town Administrator for final approval.
- Respond to emergencies and direct the department's Emergency Management functions.
- Oversee establishment, planning, and supervision of the police training to include all necessary training to keep the department compliant with TCOLE requirements.
- Monitor and maintain compliance with all applicable local, state, and federal requirements and statutes.
- Plan and implement departmental goals and objectives in line with the Town's core values.

- Oversee and administer programs, policies and procedures, including positive community relationships.
- Work with outside agencies and other departments to explain and justify Police Department programs, policies, and activities to negotiate and resolve sensitive issues.
- Attend civic, professional, service, and community group meetings to explain the activities and functions of the Police Department and promote positive public relations.
- Work with various boards and commissions, including attending and participating in professional groups and committees and staying abreast of new trends and innovations in law enforcement.

## **Requirements**

Education and Experience: Bachelor's Degree in Criminal Justice, Business or Public Administration, or a related field is preferred, and ten (10) years of police operations, including five (5) years of command-level police supervisory experience, preferably at the rank of Lieutenant or higher rank.

Certificates and Licenses: TCOLE Texas Master Officer or Advance Peace Officer certification required, Police Chief training course or within first 12 months of employment, National Incident Management Systems (NIMS) highly desirable, and valid Driver's License.

## **Compensation and Benefits**

The full annual compensation range for this FSLA-exempt position is **\$115,000 to \$130,000**, with final placement depending on qualifications and experience. The Town of Bartonville offers a competitive benefits package. The Town matches the employee's required contribution of 7% to the Texas Municipal Retirement System (TMRS) with the employer match at 2 to 1. The Town also provides employees with 100 percent employer-paid health insurance and 50 percent paid health insurance for eligible employee dependents. Additional benefits include educational and certification incentive pay of up to \$1,800 annually, and thirteen paid holidays.

## **The Process**

All qualified candidates are encouraged to apply. Please submit a single PDF, including a copy of your cover letter and resume to, [townsecretary@townofbartonville.com](mailto:townsecretary@townofbartonville.com). The Town of Bartonville is an Equal Opportunity Employer. The first reading of applications will be December 1, 2023. This position is considered open until filled unless otherwise posted.

The selected candidate must pass all pre-employment screenings, including a drug and alcohol screening, medical examination, a background investigation, an FBI criminal background fingerprint check, and other TCOLE requirements.

This recruitment incorporates existing rules and regulations that govern public sector recruitments in the State of Texas. In accordance with open record laws, information submitted for consideration may be made available to the public upon request by interested parties.