

Chief of Police - Town of Double Oak, Texas

Title: Chief of Police

Type: Police Executives

Date Posted: TBD

Organization: Double Oak, TX

Email Contact: chris.laugenour@doubleoak.texas.gov.

The Town of Double Oak seeks a law enforcement professional passionate about public service and results-oriented leadership to lead a 6-member department as Police Chief. The Town of Double Oak is a Type A General Law Municipality. The Chief position is anticipated to start in October 2024. Double Oak, Texas, is a Town where residents value and support law enforcement. Double Oak, located in south central Denton County, has a population of 3,100 residents. Double Oak was incorporated as a Town in 1974 and encompasses 2.44 square miles today. The Town has continued to grow as part of the general development of the area north of Dallas / Fort Worth International Airport.

The Chief of Police is involved in the day-to-day aspects of patrol as an active member and leader of this small department, which consists of one police sergeant and six sworn officers. The Chief reports directly to the Town Administrator. The Chief's responsibilities include but are not limited to leading and mentoring department personnel, networking and building strategic partnerships, and developing and maintaining the police department budget. The Double Oak Police Department prides itself on our commitment to community, core values, and an innovative approach to addressing the needs of our Town.

Description

- Assume management responsibility for all Police Department services and activities, including enforcement of laws, statutes and ordinances, crime prevention, criminal investigation, emergency communications, and other related law enforcement activities.
- Establish rules and procedures to be followed by the Police Department as necessary for proper law enforcement and criminal apprehension.
- Recommends appointing and removing officers within the Police Department within such limits and bounds as prescribed by statutes and Town Personnel Rules and Regulations to the Town Administrator for final approval.
- Respond to emergencies and direct the department's Emergency Management functions.
- Oversee establishment, planning, and supervision of the police training to include all necessary training to keep the department compliant with TCOLE requirements.
- Monitor and maintain compliance with all applicable local, state, and federal requirements and statutes.
- Plan and implement departmental goals and objectives in line with the Town's core values.
- Oversee and administer programs, policies and procedures, including positive community relationships.

- Work with outside agencies and other departments to explain and justify Police Department programs, policies, and activities to negotiate and resolve sensitive issues.
- Attend civic, professional, service, and community group meetings to explain the activities and functions of the Police Department and promote positive public relations.
- Work with various boards and commissions, including attending and participating in professional groups and committees and staying abreast of new trends and innovations in law enforcement.

Requirements

Education and Experience: Bachelor's Degree in Criminal Justice, Business or Public Administration, or a related field is preferred, but we will consider non-degreed candidates, and ten (10) years of police operations, including five (5) years of command-level police supervisory experience, preferably at the rank of Lieutenant or higher rank.

Certificates and Licenses: TCOLE Texas Master Officer or Advance Peace Officer certification is required, a Police Chief training course or within the first 12 months of employment, National Incident Management Systems (NIMS) is highly desirable, and a valid driver's license.

Compensation and Benefits

The total annual compensation range for this FSLA-exempt position is **\$115,000 to \$127,000**, with final placement depending on qualifications and experience. The Town of Double Oak offers a competitive benefits package. The Town matches the employee's required contribution of 7% to the Texas Municipal Retirement System (TMRS) with the employer match at 2 to 1. The Town also provides employees with 100 percent employer-paid health insurance and 75% percent paid health insurance for eligible employee dependents. Additional benefits include educational and certification incentive pay of up to \$1,800 annually and thirteen paid holidays.

The Process

All qualified candidates are encouraged to apply. Please submit a single PDF, including a copy of your cover letter and resume, to chris.laugenour@doubleoak.texas.gov. The Town of Double Oak is an Equal Opportunity Employer. The first reading of applications will be **November 1, 2024**-This position is considered open until filled unless otherwise posted.

The selected candidate must pass all pre-employment screenings, including a drug and alcohol screening, medical examination, a background investigation, an FBI criminal background fingerprint check, and other TCOLE requirements.

This recruitment incorporates existing rules and regulations that govern public sector recruitments in the State of Texas. In accordance with open record laws, information submitted for consideration may be made available to the public upon request by interested parties.